



Executive Head: Ashley Best-White
Executive Deputy Head: Kirsty Anatola

Mill Lane Site, Horsford, Norwich, Norfolk, NR10 3ES
Tel: 01603 897938

Head of School: Tanya Kirtton
office@horsford.norfolk.sch.uk

Holt Road Site, Horsford, Norwich NR10 3DN
Tel: 01603 898348

Head of School: Kirsty Anatola
office@horsford.norfolk.sch.uk

Dear Parent/Carer

Although we are not in November yet, Christmas is not far away!

We have decided to use a local company to produce Christmas cards and other additional items to help us raise money for the PTA.

Your child has brought home their own piece of artwork, which can be reproduced into full colour A6 Cards with envelopes. Your child's name will be on the back of the card as the designer, along with the school logo and a "Merry Christmas & Happy New Year" message printed inside. You can also order gift tags, stickers, mugs and wrapping paper.

Ordering is very simple. Please complete the order form carefully and make sure you tick all relevant boxes for what you would like ordered and return it **IN THE PLASTIC ENVELOPE ALONG WITH YOUR CHILD'S ORIGINAL DESIGN AND MONEY** to the school office by Friday 1st November, 2019. If you do not return your child's design the card will not be able to be printed.

Unfortunately, if we do not receive your order into school by Friday 1st November there will be a delay in getting the completed cards to you.

8 cards - £5
16 cards - £8
24 cards - £11
32 cards - £14
40 cards - £17

The gift tags, stickers, A3 wrapping paper and mugs are **ONLY AVAILABLE** with an order for Christmas cards. Prices and details are on the order form.

We hope that having cards designed by your child will be lovely for them, because they can see their own work in print, it makes a lovely personalised card and it will also provide lasting memories for family and friends in years to come whilst supporting your school.

Yours sincerely
Horsford Primary PTA