



Attendance Newsletter

Autumn 1 2017

Dear Parents/Carers,

Welcome to our first "Attendance Newsletter". Everyone involved with Horsford CE VA Primary is committed to ensuring that all children attending our school get the best possible start to life. One way we can do this is through ensuring regular school attendance. Evidence shows that children who arrive at school on time every day and attend regularly, are more successful, not only in school, but in all areas of their life.

We obviously recognise that there are times when children fall ill and of course we want them to remain at home when this is the case so they do not infect other children. Just to remind you, your child must stay off school for 24 hours if they have been sick or 48 hours if they have suffered from sickness & diarrhoea.

We hope you will continue to support us in improving our school's overall attendance by making sure your child/ren are here every day and arrive on time.

Miss Anatola, Mrs Kirton & Miss Anderson
Executive Deputy, Heads of School

Lateness

Did you know that being 15 minutes late each day is the same as missing two weeks of school over the year? Lateness is just as serious as non-attendance and could also lead to a Fixed Penalty Notice. The start of the school day is an important time for children to develop their social skills with their peers, as well as preparing them for their learning.

At Horsford CE VA Primary our school day starts at 8.55am. This means the teachers take the register at this time, ask children for their lunch order and give any important messages out to their class. If your child arrives at school late, they have to enter school through the office. This means the school secretaries have to log the child's name and lunch order instead and of course they will not necessarily know any messages that the child's class teacher may have given to their class. So already your child will have missed out on vital information which could unsettle them in starting their day.

Being late can mean.....

5 minutes late every day = 3 days of school lost a year
 10 minutes late every day = 6.5 days of school lost a year
 15 minutes late every day = 10 days of school lost a year
 20 minutes late every day = 13 days of school lost a year
 30 minutes late every day = 19 days of school lost a year

Illness

We know that illness is unavoidable and to be expected. However it is very important that you ring us **every day** that your child is absent from school, letting us know the reason why. If you do not contact us, we will need to ring you, as part of our safeguarding procedures, to find out why your child is not at school.

Holt Road: 01603 898348 **Mill Lane:** 01603 897938

September Attendance Figures

Class	Attended	Auth	Unauth	Mins Late
Cheshire C	97.73%	1.13%	1.13%	0
White Rab	99.11%	0.51%	0.38%	232
Stickman	98.81%	0.4%	0.79%	0
Tabby Mc	98.12%	1.49%	0.4%	26
Zog	96.5%	2.98%	0.51%	243
34C	97.38%	1.72%	0.9%	122
34G	97.22%	1.39%	1.39%	70
34P	96.84%	1.53%	1.63%	115
56A	95.37%	3.24%	1.39%	20
56B	98.87%	1.13%	0%	10
56S	96.78%	2.44%	0.78%	65

September Attendance Winners:

Reception Class:
White Rabbit
99.11%



Did you know...?

Both sites open at 8.45am so children can be dropped off in advance of our 8.55am start time. Staff are on duty from 8.40am at Mill Lane to allow parents with children at both sites time to drop their children off before the start of our day.

Term Time Holidays

During the last academic year 2016-17, we had 117 children out of school for term time holidays which equated to 2555 hours loss of learning. Our children only attend school for 190 days out of 365. This leaves 175 days for holidays. Please try to book your holidays during these 175 days of school holidays. If you do take your child on holiday during term time without authorisation, then you will be at risk of receiving a Fixed Term Penalty Notice.