



Executive Head: Ashley Best-White  
Executive Deputy Head: Kirsty Anatola

Mill Lane Site, Horsford, Norwich, Norfolk, NR10 3ES  
Tel: 01603 897938  
Head of School: Tanya Kirton

Holt Road Site, Horsford, Norwich NR10 3DN  
Tel: 01603 898348  
Head of School: Kirsty Anatola

Email: [office@horsford.norfolk.sch.uk](mailto:office@horsford.norfolk.sch.uk)

Tuesday 17<sup>th</sup> December 2019

Dear Parent/Carer,

This letter is to inform you that as from January 2020 we will no longer be printing out letters and newsletters to give to the children to bring home. All correspondence from school will be via the Parent App Connect or our school website. Our facebook page will continue to be used to celebrate our children's achievements as well as advertise upcoming events.

We would like to help you stay up to date with your child's school life so need to know which parents are not able to access the app. Please **complete the slip below and return to school** so we know of your intentions in the new year. All letters are added to the new parent tab on our school website and information can always be accessed from the school office. The parent planner will be available via the Parent App, our website and a copy will be put up in the foyer of both sites.

Kind regards

*Anatola JKirton*

Miss Anatola & Mrs Kirton



Child's name: ..... Class: .....

To stay in touch with school events:

- I have Parent App Connect and have allowed notifications on my phone so I know when information has been uploaded
- I will download Parent App Connect
- I would like some help with downloading Parent App Connect (Workshop available Tuesday 7<sup>th</sup> January at 9.15am at Mill Lane)
- I do not want to use Parent App Connect (by ticking this box, I am aware that I will not be notified when new events, letters or notes are sent home and will access the school website for information)

Signed .....