Responsible Computer Use Agreement form

The school has computers with internet access to help children's learning and these rules will help keep them safe.

Please discuss these rules with your child.

When using the computers I will:

- only access the computer system with my own username and password
- not access other people's files
- always ask permission before connecting a device, such as a memory stick, to the computer

When using the internet I will:

- make sure an adult knows that I am using the internet each time I do so
- report any unpleasant material to an adult immediately
- not give out my full name, home address or telephone number under any circumstances

When using E-mail I will:

- only write an email if I am asked to as part of a lesson
- immediately report any unpleasant messages sent to me
- only send messages which are polite and responsible
- only E-mail people I know, or who have been approved by an adult
- not arrange to meet someone outside school hours
- only use my 'nsix' E-mail address and not another one

THE SCHOOL FILTERS AND MONITOR ALL ON-LINE USE (via the Norfolk County Council recommended online filter)

I have discussed these expectations with my child and they are aware of how they are expected to use the computers.

Signed _____ (Parent/carer)

Signed _____ (Child)

This helps us to keep your child safe in school. Please follow guidance on the school website to help you keep your child safe when going online at home.

Guidance can be found under the Child Protection tab – parent guides.

Copy to be kept by school office